

DDA

7 DEC 1979

MEMORANDUM FOR: Executive Committee Members

STAT FROM : [REDACTED]  
Secretary, Executive Committee

SUBJECT : Minutes of Executive Committee Meeting,  
5 December 1979 (U)

1. The Executive Committee met on 5 December to continue its deliberations on the NAPA Project Group recommendations. (The DCI chaired the meeting; the DDCI and Messrs. Dirks, McMahon, Wortman, Clarke, Lipton, and Ware were present; and Messrs. Silver and Fitzwater participated as observers.) Mr. Carlucci noted an additional meeting may be required next week to complete the NAPA recommendations. The DCI added that he would also like the Committee to meet at some point on executive development and on planning for executive succession. (U)

2. Section on Rotational Assignment Policy. The Committee noted the Project Group's two recommendations on rotational assignment policy and offered three other options: build strong incentives for rotational assignments into an executive development program; require candidates for certain senior positions to have had at least one interdirectorate rotational assignment; and make at least one interdirectorate rotation or "developmental assignment" a mandatory requirement for entry into the SIS. The ensuing discussion focused on the value of rotational assignments for generalists as opposed to specialists and on the pros and cons of mandatory versus strongly encouraged rotations for aspirants to senior positions. Mr. Fitzwater outlined his office's proposed SIS-related executive development program that includes a recommended policy on rotations. The DCI and DDCI said they would review the proposal, and, if appropriate, use it as the decision document for this issue. (U/AIUO)

3. The DCI highlighted and disseminated an outline of what he considered to be critical personnel management issues for the Agency. He asked the Committee to consider them before reconvening on 6 December. (U)

cc: Ch/E Career Service  
D/Personnel

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7 DEC 1979

MEMORANDUM FOR: Executive Committee Members.

STAT FROM : [REDACTED]  
Secretary, Executive Committee

SUBJECT : Agenda for Executive Committee Meeting,  
13 December 1979

The Executive Committee will meet on Thursday, 13 December 1979, at 3:45 PM in the DCI Conference Room to continue deliberations on the NAPA Project Group Report recommendations. Completion of the sections on panels (N, O, P, Q) will be first on the agenda. The remaining sections (I, K, and R-AA) will be taken up in order to the extent that time permits.

[REDACTED]

cc: D/Personnel  
Ch/E Career Service

DDA

Tentative Executive Committee Calendar

<u>Date</u>	<u>Subject</u>	<u>Component</u>
* Thursday, 12/13/79 1545 - 1715 hours	NAPA	OP
Tuesday, 12/18/79 1000 - 1130 hours	I. Information Handling Task Force Progress Report II. Doing More With Less	DDA/ Task Force Comptroller
Thursday, 12/20/79 1400 - 1530 hours	I. FY 1982 R&D Program Issues and Initiatives II. Uniform Selection Guidelines	DDS&T EEO

Other Pending Items

January	State of ODP	ODP
January	ADP Application Reviews (2 sessions)	ODP
January	Review of Priority Collection Projects	EXCOM Staff
January	Space Needs/Possible Solutions	OL

\* Change of date, time, or subject from previous calendar.

Note: All meetings will be held in the DCI Conference Room (7D64) unless otherwise noted.

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